



**Australian Government**  
**Australian Skills Quality Authority**

# REPORT

## **Audit report: Mazda Technical Training Australia Pty Ltd**

Dates of audit: 18/12/2017 – 19/12/2017

Date report created: 15/01/2018

## Organisation details

Organisation's legal name:	Mazda Technical Training Australia Pty Ltd
Trading name/s:	N/A
RTO number:	41118
CRICOS number:	N/A

## Audit team

Lead auditor:	F. Garai
Assistant/s:	N/A

## Audit details

Application number/s:	N/A	
Audit number:	AUDREC0000827	
Audit reason	Post initial	
Address of site/s visited:	Desk Top audit	
Date/s of audit:	18 to 19 December 2017	
Organisation's contact for audit:	James Constable jconstable@mazda.com.au	RTO Manager 0409 173 611

## Original finding at time of audit

**Audit finding: Compliant**

**Report completed by: F. Garai**

Practice	Standards for RTOs 2015	Finding
Marketing/Recruitment	4.1	Compliant
Enrolment	3.5, 5.1, 5.2,	Compliant
Support and Progression	1.7, 5.4, 6.1, 6.2, 6.3, 6.4, 6.5	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.8, 1.13, 1.14, 1.16	Compliant
Completion	3.1, 3.2, 3.3, 3.6	Compliant
Regulatory Compliance / Governance	2.1, 2.2	Compliant

## Background

### Summary of organisation and management structure:

The RTO was granted registration on the 23 June 2015 for seven years and be required to re-register on the 22 June 2022.

Mazda Technical Training Australia Pty Ltd is applying for initial registration and is fully owned by Mazda Australia Pty Ltd. The current Director has established the organisation which is planned to be an enterprise RTO. The Organisation has been registered before but allowed its registration to lapse in 2010.

The organisation's Management structure consists of the General Manager who is assisted by:

- Administration Manager;
- Training Co-ordinator; and
- RTO Support Officers.

The organisation utilises a Mazda Advisory committee to assist them with developing and validating training and assessment.

Scope of registration:

The organisation's scope of registration is limited to the single qualification, the *AUR30616 Certificate III in Light Vehicle Mechanical Technology*.

Suburb and state of all delivery locations:

- 211A Wellington Road, Mulgrave, VIC, 3170
- Unit 2, 6 Lord St, Botany, NSW, 2109
- 3 Hi Tech Ct, Eight Mile Plains, QLD, 4113

Third party usage:

No third parties are used by the RTO.

Core clients/target groups:

Apprentices

Training Revenue (Funded or fee for service):

Fee for service where the employer will pay the cost of the apprentice's training.

Total number of current enrolments as at audit date:

129 students

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Mazda Technical Training Australia Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Mazda Technical Training Australia Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the desk top audit of Mazda Technical Training Australia Pty Ltd conducted on 18 to 19 December 2017
- Other publically available information - including but not limited to, information published on the organisation's and third party websites.

## Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
AUR30616	Certificate III in Light Vehicle Mechanical Technology	Apprenticeship Face to face	129

\*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

## Interviewees

Name	Position	Training products
James Constable	Manager Technical Training	All

## About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report only describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners